



## ***Nevada Site Specific Advisory Board (NSSAB)***

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### **Membership Committee**

**Sahara Business Center  
1810 E. Sahara, Las Vegas, NV  
10 a.m. – June 13, 2013**

Members Present:	Kathy Bienenstein, Donna Hruska
Members Absent:	Arthur Goldsmith, Janice Keiserman, Michael Moore
U.S. Dept. of Energy:	Kelly Snyder - Deputy Designated Federal Officer
Navarro-Intera:	Barbara Ulmer
Public Present:	Holly Woodward - Deebege Newe

### **Welcome**

Donna Hruska, Membership Committee chair, welcomed everyone and introductions were made.

### **Evaluation of West Career and Technical Academy (WCTA) Program and path forward**

Membership Committee members expressed that Ms. Brown did a wonderful job developing her briefing of the history and current activities for Environmental Management (EM) at the Nevada National Security Site (NNSS) and the responsibilities of the NSSAB. Ms. Brown's briefing will be a valuable tool for future educational endeavors and will be available on the NSSAB website.

Rob Boehlecke, EM Operations Manager, made arrangements for Ms. Brown to give her briefing to a science class at Las Vegas Academy. Ms. Brown did not receive support from the teachers or the administration this past school year at her school. Therefore, the NSSAB has chosen not to continue liaison program at WCTA.

### **Path forward for Student Liaison position**

Membership Committee members agreed that the student liaison is an important position on the NSSAB and should be continued as it provides a valuable Board resource by offering a student's perspective and viewpoints on EM activities at the NNSS. It is also a great avenue for educating students on EM activities and the NSSAB.

The proposed student liaison project will include a pre-survey and a post-survey that utilizes the briefing already developed by Ms. Brown. These surveys will measure the success of the briefing in increasing student knowledge of the NNSS and the NSSAB.

After discussion, it was decided that a letter and an application form be developed by the NSSAB Office and sent to the principals of all the private and public high schools in the Las Vegas valley in July 2013, inviting sophomores and juniors to participate as a student liaison on the NSSAB. The letter and application will emphasize the importance of the student liaisons availability to attend and

report their status at NSSAB meetings, and the career development opportunities that the liaison position provides in developing relationships with professionals in their planned career path and for their portfolio.

Deadline for applications will be September 13, 2013, in order for the Membership Committee to conduct interviews and appoint one-two student liaisons by October 1, 2013.

### **Liaison Update**

Kelly Snyder noted that a letter will be sent to every entity with a liaison position at the beginning of each fiscal year. The purpose of this letter is to give each entity the opportunity to recommit or discontinue its liaison position on the NSSAB. This letter will remind entities of the liaison roles and responsibilities on the NSSAB.

Since several liaisons have considerable distances to travel for NSSAB meetings and due to ongoing budget constraints, it was discussed to provide two liaison options: formal and informal. The "formal" liaison option would include regular participation by the liaison at NSSAB meetings and providing a short, verbal report on each entity's EM activity. With the "informal" liaison option, the entity would receive email notifications including a draft agenda for all Full Board meetings; so the entity could determine whether to send a representative to the NSSAB meeting based on the agenda's topics. This gives the entity the option to retain its liaison position to represent its perspective and viewpoints on EM activities as a part of the Board and not as a member of the public.

### **Other Business**

An update on the status of the sound system at Full Board meetings was provided to the Membership Committee. Steve Dixon, an independent subcontractor, will again be available to run the sound system at the next NSSAB meeting on August 21 in Pahrump, NV. Mr. Dixon will be providing support and training to Public Involvement staff to run the sound system independently in the next fiscal year.

### **Next committee meeting**

The next Membership Committee meeting will be held on September 25, 2013, at 10 a.m. at the Sahara Business Center, 1810 E. Sahara, Las Vegas, NV, to review student liaison applications.

Meeting adjourned at 11:09 a.m.