



## DAILY INSTRUMENT QC CHECKS

The Daily Instrument QC Checks form is used to record quality control information for each instrument at the beginning of every shift or before use. End of Shift QC Checks are available if needed.

<b>Event</b>	Write name of event.
<b>Team Name</b>	Write team name /number.
<b>Instrument Serial Number</b>	Write instrument serial number, property number, or other organizational identifying numbers.
<b>Instrument Type</b>	Write instrument type.
<b>Depart Date/Time</b>	Record departure date following example below. Record departure time using military notation, as below.  Example: 02SEP2009 1745
<b>QC Check Source Type</b>	Write the type of check source used (Am-241, BKG, Pu-238, etc.).
<b>Check Source ID #</b>	Include number of check source, if available.
<b>Check Source Activity</b>	Record activity of source and units. If instrument has multiple ranges, record range used.
<b>Acceptable Operating Range</b>	Write acceptable range of operation.
<b>Depart Actual Reading</b>	Record actual meter reading (Reading x Scale) at time of departure.
<b>These Columns are not usually required.</b>	
<b>Return Date/Time</b>	Record return date and time following example above.
<b>[If Required]</b>	
<b>Return Actual Reading</b>	Record actual meter reading on return.
<b>[If Required]</b>	