

Nevada Science Bowl 2018

Reimbursement Request

DUE MARCH 14, 2018

Requestor's name: _____

School Name: _____

Address (where to send payment): _____

Team Participants (names of all those with you): _____

Items to be reimbursed (Original receipts must accompany this form):

Travel to/from Las Vegas and Mode of Transportation:

Plane Amount: _____

Car Miles: _____

Other expenses (i.e. taxi fare):

Please note: Travel reimbursement forms must be faxed to Daniel Burns at (702) 295-0154 no later than March 14, 2018 to be considered for reimbursement. Receipts (or e-ticket copies for plane travel) must accompany this reimbursement request. If you travel by car, reimbursement is 55.5 cents per mile, up to the amount that plane tickets would have cost for your team to get to Las Vegas (that's for team members, teachers and the chaperones approved by DOE/Daniel Burns). Your total reimbursement request cannot go over \$1,500 for the whole team without prior approval, and reimbursement is limited to one team only.

Signed _____ Title _____ Phone # _____

Email _____ Date _____