

**U. S. DEPARTMENT OF ENERGY**  
**ENVIRONMENTAL MANAGEMENT SITE-SPECIFIC ADVISORY BOARD**  
**MEMBERSHIP APPLICATION**  
**(Version: November 2021)**

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The Department of Energy (DOE) Environmental Management (EM) Site-Specific Advisory Board (SSAB or Board) provides meaningful opportunity for collaborative dialogue among the diverse communities at clean-up sites. The Board is federally-chartered to provide advice and recommendations concerning the following EM site-specific issues: clean-up activities and environmental restoration; waste and nuclear materials management and disposition; excess facilities; future land use and long-term stewardship; risk assessment; and communications.

The Board's membership is carefully considered to reflect a full diversity of viewpoints in the affected community and region.

Currently, the EM SSAB comprises eight local boards, which are located near DOE sites across the country: Hanford, Idaho, Nevada, Northern New Mexico, Oak Ridge, Paducah, Portsmouth, and Savannah River. If appointed, you will be serving on the

Members appointed by DOE to serve on the EM SSAB are subject to conflict-of-interest principles in order to maintain the integrity of the EM SSAB's work.

### **Membership Terms**

1. EM SSAB members are appointed for a two-year term. Appointments may be renewed twice for a maximum period of service of six years.
2. EM SSAB members are not compensated for their service.
3. DOE provides reimbursement for authorized travel and subsistence (federal per diem) expenses for eligible members.
4. You must be a U.S. Citizen or a legal resident to serve on the EM SSAB.
5. U.S. federal government employees are ineligible to serve on the EM SSAB.

**HOW TO APPLY:** If you would like to be considered for membership on the EM SSAB, please complete this application and submit it and your resume, if available, to the contact listed below. For more information on the EM SSAB, visit <http://energy.gov/em/services/communication-engagement/em-site-specific-advisory-board-em-ssab> or the website for your local board,

**Please send your application to:**

**NOTE: The EM SSAB membership application process can take several months; please contact your local EM SSAB office for more details.**



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**Application No. (Agency Use Only)** \_\_\_\_\_

**Why do you want to serve on the EM SSAB?**

The EM SSAB is chartered under the Federal Advisory Committee Act and, as such, must represent a diversity of views. Toward better understanding the reasons that have led you to apply for membership on this board, please indicate below your primary interest(s) or the perspective that you believe you most represent.

***Please select two categories and provide a brief explanation for each.***

Primary Interest 1

Brief Explanation:

Primary Interest 2

Brief Explanation:

Please list all groups or organizations that you currently belong to and the dates of membership. Specify if you hold an office, chair a committee, etc. The EM SSAB is looking for members from organizations including, but not limited to, the following: County/City/Tribal governments, public or private educational institutions, minority groups, labor organizations, civic groups, environmental groups, public health and health care organizations, business groups, neighborhood groups.

Note: Membership in an organization is NOT a requirement for membership in the EM SSAB.

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Please list any degrees or certifications you have obtained. Please note that a degree, certification, or technical background is NOT required for board membership. Members with different educational backgrounds all contribute to a diversity of opinions and experiences.

**Diversity Information (optional)**

To ensure boards mirror communities near the DOE site and in accordance with Executive Order 14035, DOE requests certain cultural and geographic information about applicants. Information in this section will be used for that specific purpose only. Race/Ethnicity:

Caucasian      African American      Hispanic or Latino      Native American      Asian-American

Other \_\_\_\_\_

Gender:    M     F

Age:     Under 30     30-45     45-65     Over 65

**How did you hear about the EM SSAB? (Check all that apply.)**

- |   |   |
|---|---|
| <input type="checkbox"/> Newspaper advertisement<br>Name of newspaper _____ | <input type="checkbox"/> Radio advertisement<br>Name of radio station _____ |
| <input type="checkbox"/> EM SSAB website                                    | <input type="checkbox"/> EM SSAB member                                     |
| <input type="checkbox"/> E-mail Announcement                                | <input type="checkbox"/> DOE Mailings                                       |
| <input type="checkbox"/> Other (please explain) _____                       |   |



**Membership Commitment**

*If selected to serve on the EM SSAB, I agree to follow all applicable federal policies and local bylaws including attending board meetings and related training events, reviewing background materials, and working cooperatively with the membership to fulfill the purpose of the board. I also understand that my membership is for the benefit of the community and will be directed toward issues affecting the EM program.*

Print Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_



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CONFLICT OF INTEREST FORM

U.S. Department of Energy (DOE) policy requires that members of the Environmental Management Site-Specific Advisory Board (EM SSAB) be recused from participating in and voting on matters related to their employer and will be required to make known for the meeting record any required recusal. EM SSAB members are appointed to represent community perspectives; and therefore, cannot represent DOE, DOE contractors or subcontractor, or governmental entities that have an interest in EM activities.

Members must recuse themselves from discussions and voting on issues related to their employer's work/interests related to the EM program. These issues include, but are not limited to, clean-up activities and environmental restoration; waste and nuclear materials management and disposition; excess facilities; future land use and long-term stewardship; risk assessment; and communications.

To assist DOE in determining the extent of any potential conflicts of interest based on your employment, please complete the following. If your employment situation changes during the application, appointment, or membership process, it is essential that information is communicated to the DOE. Based on the information provided, the DOE will determine if a formal recusal plan will need to be developed to ensure any perceived or actual conflict of interest is properly managed.

- Name:
- Current employer (if multiple employers, use multiple forms. Please indicate if retired or unemployed):
- Job title:
- Areas of job responsibility:
- Your role in decision-making for your employer:
- Your role in soliciting and maintaining business related to DOE:
- Areas of which your employer has an interest in:

Groundwater characterization and/or remediation

Drilling operations

Waste transportation (carriers, packaging, etc.)

Waste disposal activities

Facility decontamination/demolition

Surface soil characterization and/or remediation

Radiological technologies

Environmental technologies

DOE grants/funding

Environmental monitoring