

EXHIBIT B STATEMENT OF WORK

Title: Preconceptual Site Plan for New Mercury Essential Services Complex A-E, and Construction

Services

SOW Task Number: Task 1

Requisition Number: REQ-0019957

SOW Revision Number: N/A
Prepared By: Not Disclosed
Requisition Date: 7/30/2025



INTEGRATED ACQUISITION TEAM TECHNICAL APPROVAL PAGE FOR STATEMENT OF WORK Master Agreement - New Mercury Essential Services Complex

REQUIRED	ORGANIZATION	PRINT NAME
\boxtimes	Project Manager (PM)	Not Disclosed
\boxtimes	Subcontract Technical Representative (STR)	Not Disclosed
\boxtimes	Supply Chain Management	Not Disclosed
\boxtimes	Procurement	Kim Kruskie
\boxtimes	Procurement	Amy Justice
\boxtimes	Enterprise Infrastructure Program (EIP)	Not Disclosed
\boxtimes	Project Planning & Delivery (PPD)	Not Disclosed
\boxtimes	Building Program Management	Not Disclosed



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LIST OF ACRONYMS

Acronym	Definition			
ACM	Asbestos Containing Material			
CAP	Contractor Acquired Property			
СМ	Construction Manager			
EPP	Environmentally Preferable Products			
ES&H	Environmental Safety and Health			
GFE	Government Furnished Equipment			
GFP	Government Furnished Property			
LAO	Los Alamos Operations at Los Alamos, NM			
LO	Livermore Operations at Livermore, CA			
M&O	Maintenance and Operation			
NFO	Nevada Field Office			
NLV	North Las Vegas Facility			
NNSA	National Nuclear Security Administration			
NNSS	Nevada National Security Site			
PULSE	Primary Underground Laboratory Subcritical Experimentation.			
RCM	Radiological Control Manual			
RGD	Radiation-Generating Devices			
RPP	Radiation Protection Program			
RSLA	Remote Sensing Lab at Andrews AFB, Maryland			
RSLN	Remote Sensing Lab at Nellis AFB, North Las Vegas, NV			
RWP	Radiological Work Permit			
SME	Subject Matter Expert			
SSSP	Site-Specific Safety Plan			
STL	Special Technologies Lab at Santa Barbara, CA			
STR	Subcontract Technical Representative			



B-1 SCOPE AND BACKGROUND

1. Background

The Nevada National Security Site (NNSS) is a U.S. Department of Energy, National Nuclear Security Administration (NNSA) installation, operated by Mission Support and Test Services, LLC (MSTS or CONTRACTOR), comprising approximately 3,561 square kilometers (1,375 square miles) of federally owned land located in southeastern Nye County, Nevada. Located approximately 105 kilometers (65 miles) northwest of Las Vegas, Nevada, the NNSS is accessed from U.S. Highway 95, which roughly forms the southern boundary of the site.

The MSTS also operates the North Las Vegas Facility (NLV); the Remote Sensing Lab at Nellis AFB, North Las Vegas, NV (RSLN); the Remote Sensing Lab at Andrews AFB, Maryland (RSLA); Special Technologies Lab at Santa Barbara, CA (STL); Livermore Operations at Livermore, CA (LO); and Los Alamos Operations at Los Alamos, NM (LAO).

MSTS's Building Program is currently planning for an increase in modernization in the form of new building projects that will be performed under an accelerated schedule.

PROJECT BACKGROUND –This project includes the design and construction efforts for the New Mercury Essential Services Complex which consists of:

New Mercury Essential Services Complex Collaboration Center Facility Building No. 5 [23-464]

New Mercury Essential Services Complex Cafeteria Facility Building No. 6 [23-465]

New Mercury Essential Services Complex Administrative Support and Storage Facility Building No. 7 [23-466]

2. Objective

MSTS requires Architect/Engineer (A/E) professional design services to develop a Preconceptual Site Plan and Preliminary Design for the New Essential Services Complex in preparation for future construction of Buildings 23-464, 23-465, and 23-466.

3. Description of Work

The SUBCONTRACTOR shall provide technically qualified resources that work as a part of a team under the direct oversight of MSTS. SUBCONTRACTOR resources shall be responsible for independently planning, organizing, and performing a wide variety of non-hazardous specialized administrative/technical duties in support of the successful completion of goals and deliverables. Additionally, the SUBCONTRACTOR shall furnish all necessary labor, technical and professional services, supervision, materials, tools, equipment, consumables, and payment of any applicable taxes to perform all operations necessary and required to perform the scope as directed by MSTS.

All work shall be performed in accordance with Appendix B, New Mercury Essential Services Complex Design Build Technical Requirements Document No TRD-220-000 of the Master Agreement.

a. Deliverables for Preliminary Design (Reference 2.3.1.1 of TRD-220-000)

- i. Design narrative with identified opportunities and constraints (11x17 Portable Document Format [PDF]).
- ii. Site Analysis Diagram with proposed building orientation and scope of site work indicated - provide two (2) alternatives with reasoning behind each.
- iii. Preliminary design concepts in basic model form, site situated provide two (2) alternatives with reasoning behind each.



- iv. Floor plan diagram showing departments relative to building program.
- v. Construction type and proposed materiality of the building, for materiality provide two (2) alternatives.
- i. The SUBCONTRACTOR shall present the CONTRACTOR with two (2) design alternatives and recommend the most favorable one based on their expertise and tabulated data. SUBCONTRACTOR may submit a third alternative if they assess that presenting three alternatives is beneficial to the design process. CONTRACTOR will conduct a review of the presented design alternatives from 10% design and provide the selection for SUBCONTRACTOR to analyze in 30%. At the end of the Preliminary Design phase, one site plan and massing design option will be selected for further refinement in Schematic Design. CONTRACTOR also may select one alternative or recommend what elements are favorable from other iterations for the SUBCONTRACTOR to include in the design. Design alternatives to be archived and available for future reference. The materiality and programmatic adjacencies may still be evaluated into the Schematic Design phase.

3.1. Task(s)

This task will be issued under the New Essential Services Complex Master Agreement - Task 1: New Mercury Essential Services Complex - Preconceptual Site Plan – AE.

3.2. Sequencing

Task Order 1 and Task Order 2 may begin in conjunction with each other. However, Task Order 1 shall be complete before Task Order 2 can be completed.

3.3. Required Points of Contact or Key Personnel Qualifications

The requirements of Section 3.3, Required Points of Contact or Key Personnel Qualifications of the Master Agreement Statement of Work shall apply to this Task Order.

3.4. Lower-Tier Subcontracts

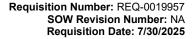
The SUBCONTRACTOR shall ensure that LOWER-TIER SUBCONTRACTORS performing elements of the Subcontracted Scope of Work at sites controlled/managed by the CONTRACTOR or NNSA adhere to the SUBCONTRACTOR'S Site-Specific Safety Plan (SSSP). The SUBCONTRACTOR is responsible for ensuring that its LOWER-TIER SUBCONTRACTORS are included in the SUBCONTRACTOR'S SSSP and that they comply with all the requirements of this Subcontract.

If, after award, the SUBCONTRACTOR proposes to use any new LOWER-TIER SUBCONTRACTORS not listed in initial subcontract, the SUBCONTRACTOR shall notify the MSTS's Procurement Specialist at least 10 business days before the proposed start date of the new LOWER-TIER SUBCONTRACTOR. The SUBCONTRACTOR will submit any required LOWER-TIER SUBCONTRACTOR'S, forms and documentation including "Safety and Health History" for CONTRACTOR review and acceptance. LOWER-TIER SUBCONTRACTORS shall not perform any work prior to the CONTRACTOR'S approval in writing provided by the Procurement Specialist.

3.5. Acceptance Criteria

In addition to the acceptance criteria as stated in Article 3.5, Acceptance Criteria of Section 3, Description of Work of the Master Agreement Statement of Work, the SUBCONTRACTOR shall meet the following requirements:

 The SUBCONTRACTOR shall complete work in accordance with Appendix B, New Mercury Essential Services Complex Design Build Technical Requirements Document No. TRD-220-000 of the Master Agreement. Acceptance shall be determined via compliance with TRD-220-000, this Task Order, and the Master Agreement.





- The SUBCONTRACTOR shall ensure qualified personnel, including each respective engineering discipline, is assigned to perform the work, oversee Task order performance, and assure the quality meets CONTRACTOR expectations.
- SUBCONTRACTOR shall ensure timely completion of Submittals as required by Appendix A, Submittal
 Register. All submittals provided under this Task Order shall be certified by a Nevada licensed Professional
 Engineer (when required) accurate, legible, and reproducible. Before delivery, the SUBCONTRACTOR
 shall review its work products for technical adequacy, completeness, and appropriate content. All submittals
 and formal documents provided to the CONTRACTOR must be accompanied by required transmittal
 documentation.

3.6. Site Coordination Requirements

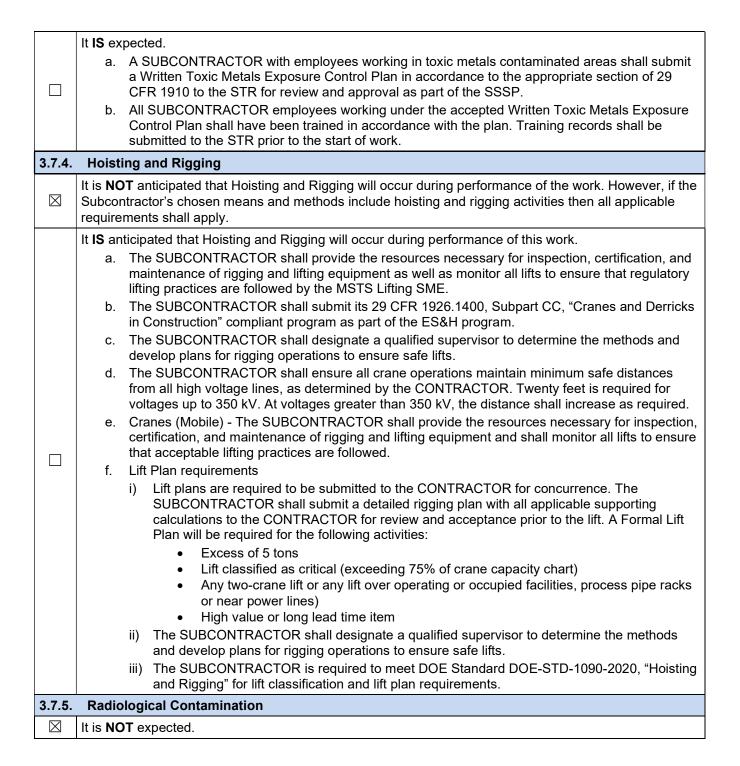
Subcontractor shall comply with the requirements as stated in Section 3.6 of the Master Agreement Statement of Work.

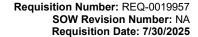
3.7. Site Conditions and Known Hazards (Facility Specific)

Site facility specific conditions/requirements and known hazards are as incorporated in this SOW.

3.7.1.	Asbestos				
\boxtimes	It is NOT expected.				
	It IS expected that asbestos-bearing materials will be encountered during the performance of this work. a. The SUBCONTRACTOR shall submit an Asbestos Abatement Plan for STR approval prior to start of work, which meets all the criteria of OSHA 29 CFR 1926.1101, "Asbestos." The Asbesto Abatement Plan shall identify the procedures that will be used to remove and dispose of all asbestos-containing materials that may be encountered during work performed under this Subcontract. These items include, but are not limited to, piping insulation, floor tiles, ceiling tiles and boilers. b. Supervision of the asbestos abatement work shall be performed by a federal, state, or local accredited/licensed competent person (as defined by OSHA 29 CFR 1926.1101) employed by the SUBCONTRACTOR and who will be at the worksite(s) at all times. c. Installation of asbestos containing material (ACM) in newly constructed facilities is prohibited. For all new facilities, certify that no ACM was used for building construction.				
3.7.2.	Silica				
\boxtimes	It is NOT expected.				
	It IS expected that silica-bearing materials will be encountered during the performance of this work and all activities that may potentially generate respirable silica. a. A SUBCONTRACTOR with employees potentially exposed to respirable crystalline silica (RCS) above 25 micrograms per cubic meter of air (25 ug/m3) as an 8-hour time-weighted average under any foreseeable conditions shall comply with the 29 CF 1910.1053, "Respirable Crystalline Silica," and/or 29 CFR 1926.1153, "Respirable Crystalline Silica." b. The SUBCONTRACTOR shall submit a Written Silica Exposure Control Plan (if applicable) to the CONTRACTOR for review and approval as part of the SSSP. NOTE: The CONTRACTOR's RCS Occupational Exposure Limit is 25 ug/m³ as opposed to OSHA PEL of 50 ug/m³.				
3.7.3.	Toxic Metals (Lead, Cadmium, Mercury)				
\boxtimes	It is NOT expected. However, since painted surfaces typically contain lead chromates, and many metals contain hexavalent chromium, the subcontractor is required to notify the STR prior to cutting, burning, welding or polishing of metal or painted surfaces.				









It **IS** anticipated that work may be performed in radiological areas.

- a. The SUBCONTRACTOR shall abide by the requirements of the current version of the NNSS Radiation Protection Program (NNSS RPP) as implemented with the NNSS Radiological Control Manual (NNSS RCM).
 - The NNSS RPP can be downloaded from the following web address: https://www.osti.gov/servlets/purl/1435448
 - The NNSS RCM can be downloaded from the following: https://www.osti.gov/servlets/purl/1895616
- b. The SUBCONTRACTOR shall abide by the CONTRACTOR'S radiological postings.
- c. The SUBCONTRACTOR shall make arrangements with the CONTRACTOR'S Radiological Control Division to develop adequate controls, prescribe protective measures, and generate required Radiological Work Permit (RWP) necessary to demonstrate compliance with the NNSS RPP.
- d. The SUBCONTRACTOR shall comply with all RWPs approved by the CONTRACTOR controlling the work performed by the SUBCONTRACTOR.
- e. The SUBCONTRACTOR shall provide a list of all equipment and materials expected to be utilized in areas controlled for radiological purposes and shall additionally disclose all heavy equipment to be brought on NNSA/NFO-managed property to the CONTRACTOR'S STR (to be provided to the Radiological Control Division), prior to arrival on NNSA/NFO property.
- f. All SUBCONTRACTOR-owned/rented equipment and vehicles brought onto NNSA/NFO property are subject to radiological survey at any time during the contract period.
 - All SUBCONTRACTOR-owned/rented heavy equipment utilized for soil disturbing or building demolition activities are required to undergo baseline and re-entry radiological surveys upon arrival at NNSA/NFO property or prior to use at the work site, as directed by the CONTRACTOR'S Radiological Control Division.
 - All SUBCONTRACTOR-owned/rented equipment and vehicles are required to undergo radiological evaluation prior to removal from the work site and/or NNSA/NFO property.
 - All SUBCONTRACTOR-owned/rented equipment and vehicles brought onto NNSA/NFO property that cannot meet established radiological release requirements shall not be removed from NNSA/NFO property.
- g. SUBCONTRACTOR shall require dosimeters, if used at the worksite, are exchanged by CONTRACTOR, as required, by the CONTRACTOR's Radiological Control Division.
- h. Upon completion of work, the SUBCONTRACTOR returns the dosimeters to the CONTRACTOR.
- When required, the SUBCONTRACTOR shall ensure radiobioassay samples from their employees are submitted to the CONTRACTOR'S Radiological Control Division and/or RWP.
- j. If the SUBCONTRACTOR is expecting to bring radioactive material/radioactive sources (including those contained within equipment) or radiation-generating devices (RGDs) onto NNSA/NFO property:
 - The SUBCONTRACTOR shall maintain radioactive material/radioactive sources per the CONTRACTOR'S direction.
 - ii) The SUBCONTRACTOR shall provide a planned schedule of moves or advise the CONTRACTOR'S STR (to be provided to the Radiological Control Division), in writing, prior to moving any radioactive source to, around, or away from CONTRACTOR-managed property. Prior approval to move such radioactive sources onto or from CONTRACTORmanaged property must be received from the CONTRACTOR'S Radiological Control Division.
 - (1) The SUBCONTRACTOR shall notify the CONTRACTOR'S Radiological Control Division immediately after they bring radioactive material/radioactive sources onto CONTRACTOR-managed property so a pre-use radiological survey can be performed



by the CONTRACTOR.

- (2) The SUBCONTRACTOR shall notify the CONTRACTOR'S STR prior to removing radioactive material/radioactive sources from CONTRACTOR-managed property so a post-use radiological survey can be performed by the CONTRACTOR.
- iii) The SUBCONTRACTOR shall provide to the CONTRACTOR'S STR (to be provided to the Radiological Control Division) prior to arriving onsite, a copy of the current applicable radioactive material license (Nuclear Regulatory Commission or applicable state reciprocity) or other approval to the CONTRACTOR'S STR (to be provided to the Radiological Control Division) that gives the SUBCONTRACTOR authority to possess and operate the radioactive source/radioactive material or RGD (copy of current License for Industrial Radiography per 10 CFR 34, "Licenses for Industrial Radiography and Radiation Safety Requirements for Industrial Radiographic Operations,") along with procedures for operating the device.
 - (1) The SUBCONTRACTOR shall have adequate controls, protective measures, and work control documents/procedures/permits as required under their approved radioactive material license (Nuclear Regulatory Commission or applicable state reciprocity) or other approval for all operations associated with SUBCONTRACTOR-owned radioactive material/radioactive sources or RGDs.
 - (2) The SUBCONTRACTOR shall provide current leak test results, training records for RGD Operations, and source certificate/nominal activity sheets to the CONTRACTOR'S STR (to be provided to the Radiological Control Division) prior to the radioactive source arriving on NNSA/NFO-managed property.
 - (3) The SUBCONTRACTOR shall provide special form certificates, Department of Transportation shipping papers, and radioactive source container certifications, to the CONTRACTOR'S STR (to be provided to the Radiological Control Division) upon entry to NNSA/NFO-managed property.
 - (4) The SUBCONTRACTOR shall provide or make arrangements for transportation of radioactive source/radioactive materials in compliance with Department of Transportation regulations.
 - (5) The SUBCONTRACTOR shall have a worker radiation safety plan as specified in 10 CFR 39, "Licenses and Radiation Safety Requirements for Well Logging," including Operating and Emergency procedures and Incident Reporting procedures.

B-2 TECHNICAL SPECIFICATIONS

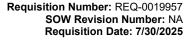
SUBONCTRACTOR shall comply with the requirements of Appendix B, New Mercury Essential Services Complex Design Build Technical Requirements Document No TRD-220-000 of the Master Agreement.

SPEC NUMBER	TITLE	REV	PAGES
TRD-220-000	New Mercury Essential Services Complex Design Build Technical Requirements Document	0	285

B-3 Drawings

CONTRACTOR may provide drawings to SUBCONTRACTOR upon request depending on determination and ability to release.

DRAWING NUMBER	TITLE	REV	PAGES
TBD	TBD		





B-4 PLACE OF PERFORMANCE

1. Delivery Location

There are no physical deliveries required for this Task Order.

2. Work Location:

Work will be performed Nevada National Security Site - Area 23, Future Buildings 23-464, 23-465, & 23-466 Mercury, NV 89023 For any work performed on the NNTS site or in an MSTS controlled facility, the provision of the On-Site services shall apply to this subcontract.

3. Site Access and Work Hours

The standard work week for this SUBCONTRACT will be Monday – Thursday 6 am – 4:30 pm. with one-half hour designated for unpaid period for lunch.

Access must be coordinated 14 days in advance with the MSTS Project Manager and/or STR.

Work performed outside normal operating hours shall be coordinated and/or approved through the Project Manager, STR, and/or the Procurement Specialist prior to performing work.

4. Badging

Badging requirements are as defined in Article 4, Badging of Section B-4, Place of Performance of the Master Statement of Work.

B-5 CLEARANCE REQUIREMENTS

The following access authorization or clearance requirements are required.

1)	Check all that apply:
	⋈ No security clearance; unclassified work
	□ DOE L
	□ DOE Q
	☐ HSPD-12 PIV Credential
2)	If applicable, add any or all parts of the following statement security qualifications:
	 □ The SUBCONTRACTOR shall have the ability to obtain a U.S. Department of Energy (DOE) facility security clearance and have personnel capable of obtaining a Q-type or L-type security clearance. □ Q- or L-type security clearance is required for all SUBCONTRACTOR personnel having access to classified information or special nuclear material when performing such work. □ A corresponding level of security clearance from another federal agency may be applicable if approved by the MSTS and DOE. ☑ N/A

B-6 SPECIAL REQUIREMENTS

1. MSTS Provided Training

The SUBCONTRACTOR and its personnel shall complete the required training as defined in Article 2, MSTS Provided Training of Section B-6, Special requirements of the Master Statement of Work.





2. Government Assets

3.1. \	Ise of Government Vehicles
\boxtimes	There is NO anticipated need for any SUBCONTRACTOR employees to use a Government-furnished vehicle in the performance of this SOW. The SUBCONTRACTOR's employees, therefore, are specifically prohibited from driving any Government-furnished vehicles under the performance of this SOW unless this SOW is formally so modified by the parties and the employee(s) will present a valid driver's license to the STR for review.
	One or more SUBCONTRACTOR employees will have access to Government-furnished vehicles while performing this SOW.
3.2.	Government Property
\boxtimes	Government Property NOT anticipated to be furnished to or acquired by the SUBCONTRACTOR under this SOW.
	Pursuant to Federal Acquisition Regulation (FAR) 52.245.1 – Government Property, the following Government-owned property will be furnished to the SUBCONTRACTOR. The SUBCONTRACTOR shall be responsible for managing the Government-Furnished Property (GFP) below and/or Contractor-Acquired Property (CAP) as required in accordance with FAR 52.245-1. A list of the property to be furnished to the SUBCONTRACTOR can be found in Appendix Choose an item, along with any special technical and/or handling instructions.

3. Permits

Except for permits furnished by the MSTS the SUBCONTRACTOR shall, without additional expense to the MSTS be responsible for obtaining any and all necessary licenses and permits.

4. Quality Assurance (QA)

The work as described has been identified to be.

SAFETY CLASS/SAFETY SIGNIFICANT SERVICES AND/OR COMMODITIES (NUCLEAR/RADIOLOGICAL)

This PO is related to items or services used in support of the nuclear and/or radiological mission(s) of the Nevada National Security Site, therefore:

The SUBCONTRACTOR shall implement and maintain a Quality Assurance (QA) program in accordance with at least one the following quality assurance criteria and requirements:

- ASME NQA-1 (2015) quality assurance requirements for nuclear facility applications
- ASME NQA-1 (2008 with 2009 addenda) quality assurance requirements for nuclear facility applications
- Equivalent program authorized in writing by the contractor's quality assurance organization In addition, the subcontractor shall be responsible for:

Price Anderson Amendments Act (PAAA)

The item or service identified in the purchase order agreement is being procured by a contractor to the Department of Energy (DOE)/National Nuclear Security Administration (NNSA). This item or service is intended to be used in the performance of activities that (1) prevent or mitigate radiological or harm to the worker, the public or the environment or (2) provide a healthful and safe workplace for DOE/NNSA contractor personnel. Therefore, the SUBCONTRACTOR is responsible for assuring that the items or services provided under this purchase agreement meet the stated requirements.





SUSPECT/COUNTERFEIT ITEMS

The SUBCONTRACTOR will take positive measures to ensure that only new, unused equipment/material from acceptable sources is provided under this subcontract. Notwithstanding, any other provisions of this subcontract, should any suspect/counterfeit items or components be found within or on this equipment during contractor receipt inspection, subcontractor shall, at its expense, promptly replace such items or components.

GENERAL SERVICES AND/OR COMMODITIES

This PO is for items or services that support the mission(s) of the Nevada National Security Site, therefore:

SUSPECT/COUNTERFEIT ITEMS REQUIREMENTS:

 \boxtimes

The SUBCONTRACTOR will take positive measures to ensure that only new, unused equipment/material from acceptable sources is provided under this subcontract. Notwithstanding, any other provisions of this subcontract, should any suspect/counterfeit items or components be found within or on this equipment during contractor receipt inspection, subcontractor shall, at its expense, promptly replace such items or components.

These requirements shall be flowed down to all levels of subcontractors as it pertains to this procurement activity.

B-7 Environmentally Preferable Products

Requirements under this Task Order are defined in Section B-7, Environmentally Preferred Product of the Master Statement of Work.

B-8 MEETINGS

After subcontract award, a Subcontract Kickoff Meeting, is requested, which may be a conference call, an internet meeting, or a meeting to be held at MSTS. The time, date, and agenda for the meeting will be provided to the SUBCONTRACTOR by MSTS.

The SUBCONTRACTOR shall interface with various MSTS (and other) organizations through MSTS' Procurement Specialist (or STR for in-scope work), as required, or at points and frequency determined by the Procurement Specialist.

MSTS will issue meeting notices and prepare an agenda and minutes for each meeting addressed in this Section. When applicable, minutes will identify action items, assigned actioner, and due dates. The purpose of the meetings is the exchange of work-related information. The person or persons designated by the SUBCONTRACTOR to attend all meetings shall have all required authority to make decisions and commit SUBCONTRACTOR to technical decisions made during meetings.

FREQUENCY	DURATION	TITLE	DESCRIPTION / PURPOSE
Once	1 Hour	Task Order Kickoff Meeting	Kickoff meeting upon receiving task order release for each task.
Weekly	30 Minutes	Weekly Status Meeting	Microsoft Teams meeting to discuss task order status and action items.



B-9 SUBMITTALS

Appendix See B-10 , *Submittal Register*, identifies deliverables due during the execution of this subcontract and the recipient.

B-10 APPENDIX

The SUBCONTRACTOR shall be responsible for completion of specific design milestones in accordance with Appendix A, Submittal Register.

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The SUBCONTRACTOR shall meet the required schedule and provide the documents specified in accordance with the following submittals.

APPENDIX A SUBMITTAL REGISTER

Section A: Purchase Order/Subcontract Information				
Subcontractor Name:	insert subcontractor name or TBD during RFP activities	Project SOW	Preconceptual Site Plan for New Mercury Essential Services Complex A-E, and Construction Services	
Purchase Order and Release Number:	Subcontract release number	Requisition Number:	0019957	

Section B: Submittal Delivery Requirement

Submittals shall be electronically, unless otherwise noted, to: Procurement Specialist: Amy Justice; JUSTICAL@nv.doe.gov and Subcontract Technical Representative; Not Disclosed

	Section C: Submittal Requirement Details					
NO.	TITLE	REFERENCE	DUE DATE / FREQUENCY	REVIEWED BY	COMMENTS	
001.	Task Order Release Schedule	TRD-220-000	No later than 10 calendar days from date of award, update insert SOW required frequency	Procurement Specialist STR	Prior to the start of work	
002.	Service Contract Reporting Requirements	Master Agreement	Annually by October 15	Procurement Specialist STR	As specified in special condition titled, "Service Contract Reporting Requirements" of the Master Agreement	
003.	Meeting Minutes	Section B-8	4 business days after each meeting	Procurement Specialist STR		
004.	Design Narrative	Section 3.	As stated in CONTRACTOR approved Task Order Schedule	Procurement Specialist STR	11x17 Portable Document Format [PDF]	
005.	Site Analysis Diagram	Section 3.	As stated in CONTRACTOR approved Task Order Schedule	Procurement Specialist STR		
006.	Preliminary Design Concept	Section 3.	As stated in CONTRACTOR approved Task Order Schedule	Procurement Specialist STR		
007.	Floor Plan Diagram	Section 3.	As stated in CONTRACTOR approved Task Order Schedule	Procurement Specialist STR		
008.	Construction Type and Building Material Proposed	Section 3.	As stated in CONTRACTOR approved Task Order Schedule	Procurement Specialist STR		



APPENDIX A
SUBMITTAL REGISTER

Section A: Purchase Order/Subcontract Information					
Subcontractor Name:	insert subcontractor name or TBD during RFP activities	Project SOW	Preconceptual Site Plan for New Mercury Essential Services Complex A-E, and Construction Services		
Purchase Order and Release Number:	Subcontract release number	Requisition Number:	0019957		

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Section C: Submittal Requirement Details					
NO.	TITLE	REFERENCE	DUE DATE / FREQUENCY	REVIEWED BY	COMMENTS
009.	Two Design Alternatives	Section 3.	As stated in CONTRACTOR approved Task Order Schedule	Procurement Specialist STR	
010.	Preconceptual Site Plan	Section 3.	By performance period end date	Procurement Specialist STR Project Manager	

NLT = No Later Than

NTP = Notice to Proceed

TLO = Transmittal Letter Only